



# Southern Lehigh School District

## Board of School Directors Meeting

September 22, 2008

The second monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:40 p.m. on the above date (September 22, 2008) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Stelts, Auteri, Dimmig, Eddinger, Gunkle, Miracle, Quigley, Rennie, Schubert

ABSENT: None

OTHERS: Liberati, Snell, Guerriere, Bartholomew, Kennedy, Christman, Takacs, Bergey, Zuk, Donahue, Farris, Kerr (Saucon News), and approximately 3 other members of the community.

### OPENING PROCEDURES

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

### APPROVAL OF MINUTES

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Miracle to approve the minutes of the September 8, 2008 meeting as copied and distributed to all Board members.

Minutes of  
9/8/08

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

### VISITORS

### CONSENT AGENDA

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve the **CONSENT AGENDA** items as follows -

Approved the bills list dated September 22, 2008 showing paid bills in the amount of \$67,156.22 and bills to be paid in the amount of \$308,483.94 for a total amount of \$375,640.16 for the General Fund, and paid bills in the amount of \$50,000.00 and bills to be paid in the amount of \$85,758.01 for a total amount of \$135,758.01 for the Construction Fund;

Approval of  
Bills

Approved the addendum to the bills list dated September 22, 2008 showing bills to be paid in the amount of \$808,448.56 for the General Fund, and bills to be paid in the amount of \$2,553.00 for the Construction Fund;

Approve the Treasurer's Report for the month of August, 2008;

Approve  
Treasurer's  
Report

Approve the enclosed list of contracted carriers who transport students to various schools in accordance with the law;

Approve list  
of  
contracted  
carriers

Approve the following substitute teachers for the 2008-2009 school year -

Victoria Heckman, Elementary

Katie Stehly, Social Studies;

Approve  
substitute  
teachers-  
Heckman,  
Stehly

Approve a salary step adjustment for the following staff, effective September 1, 2008 -

Anita Sander Benedix, German Teacher, Middle School, Bachelor's to Bachelor's +15

Maria Ramunni, 5<sup>th</sup> Grade Teacher, Hopewell Elementary School, Master's to Master's +15;

Approve  
salary step  
adjustment  
for the  
following  
staff,  
effective  
9/1/08-  
Benedix,  
Ramunni

Approve the following student teacher placements from Cedar Crest College -

Victoria Wolfe, Elementary Education, with Tara Walter, 2<sup>nd</sup> grade, Hopewell Elementary from October 20, 2008 to December 5, 2008

Approve  
student  
teacher  
placements-  
Wolfe,  
Griffaton

Kim Griffaton, Elementary Education, with *Barbara Smith-Schafer*, 3<sup>rd</sup> grade, Hopewell Elementary from October 20, 2008 to December 5, 2008;

Accept  
resignation-  
Adamczyk,  
Keller

Accept the resignation of the following staff -

Kimberly Adamczyk, Cafeteria Worker, Hopewell Elementary, effective September 12, 2008

Brenda Keller, Instructional Assistant, Hopewell Elementary, effective September 5, 2008;

Approve  
substitute  
support staff-  
Kroll, Glueck,  
Heckman,  
Kroll,  
Posbergh

Approve the following substitute support staff for the 2008-2009 school year -

Reni Kroll, Substitute Health Paraprofessional at an hourly rate of \$12.63

Lynn Glueck, Substitute Instructional Assistant, at an hourly rate of \$14.74

Victoria Heckman, Substitute Instructional Assistant, at an hourly rate of \$14.74

Reni Kroll, Substitute Instructional Assistant, at an hourly rate of \$14.74

Lynn Posbergh, Substitute Instructional Assistant, at an hourly rate of \$14.74;

Approve staff-  
Schrader

Approve the following staff -

Stephen Schrader, Fitness Center Monitor, at an hourly rate of \$13.51;

Approve  
volunteer  
coach-  
Schrader

Approve the following volunteer coach for the 2008-2009 school year -

Stephen Schrader, Football.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mr. Zuk, Dr. Donahue and Mrs. Farris reported on student and staff activities at the High School, Middle School and the elementary schools.

Mr. Zuk reported on the following:

- Students are in full stride
- New procedure in place for student use of cell phones and Ipods during lunch is well received by students and parents
- The Class of 1958 had a tour of the High School on September 20, 2008
- The Band performed at Coopersburg Community Day on September 20, 2008

Dr. Donahue announced the following:

- Open house held on September 9, 2008
- Grade level meetings have begun
- High School and Middle School Band night is scheduled for September 26, 2008
- Middle School Band will perform in the Coopersburg Halloween parade

Mrs. Farris reported that open house took place last week at all elementary schools.

### **BUSINESS AND FINANCE**

Approve the  
Investment of  
Funds for the  
General Fund

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve the Investment of Funds for the General Fund.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

Approve  
request for Q.  
Knecht to  
attend NCC

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve enclosed request from Quentin Knecht to attend Northampton Community College to pursue a degree in the Automotive Technology program.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Rennie to approve the enclosed contract with Blackboard Connect Inc. and supplemental agreement with CAIU for service from August 1, 2008 through June 30, 2012.

Approve the contract with Blackboard Connect Inc. & supplemental agreement with CAIU

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

### **SUPPORT SERVICES**

**MOVED BY** Rennie and **2<sup>ND</sup> BY** Miracle to approve Change Order G-8 to Penn Builders, Inc. The change order represents a "deduct" in the amount of \$24,711 for change order G-7, approved August 11, 2008, addressing time sensitive cross-walk pier alterations at the Intermediate School.

Approve Change Order G-8 to Penn Builders, Inc.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Schubert to approve Change Order G-9 to Penn Builders, Inc. The change order in the amount of \$11,966 addresses footer alterations to the cross-walk piers at the Intermediate School.

Approve Change Order G-9 to Penn Builders, Inc.

**VOICE VOTE: "YES" – All but Quigley**  
**"NO" - Quigley – Motion Carried**  
**ABSENT: None**

The Board acknowledged Allowance Adjustment No. GC-007 to Penn Builders, Inc. The amount of \$11,711 addresses removal and replacement of unsuitable soil in the drive connecting the Intermediate School to Preston Lane.

The Board acknowledged Allowance Adjustment No. GC-007 to Penn Builders, Inc.

### **PERSONNEL**

For informational purposes, the following employees' requests for unpaid leave have been approved at the Superintendent's level -

Approved unpaid leave-Gonzalez, LeSavoy

Laura Gonzalez, Spanish Teacher, Middle School, on November 24, 2008.

Sherry LeSavoy, 4<sup>th</sup> Grade Teacher, Hopewell Elementary, on September 30, 2008 and October 9, 2008.

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Rennie to approve salary adjustments for the following staff due to receipt of required documentation -

Approve salary adjustments due to receipt of required documentation-Pauling, Hines

Michael Pauling, Instructional Technology Coach, Middle School, from Bachelors +15, Step 2, to Masters, Step 2, an annual salary of \$49,594, effective August 19, 2008.

Brian Hines, Emotional Support Teacher, Middle School, from Bachelors +30, Step 1 to Masters, Step 1, an annual salary of \$48,923, effective September 1, 2008.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Rennie to approve the following staff pending receipt of required documentation, including the completion of processing Illinois certification to Pennsylvania certification -

Approve staff (pending receipt of required documentation)-Parsons

Joyce Lee Parsons, Long-term Substitute, Social Studies, Middle School, at Bachelors, Step 1, an annual (pro-rated salary) of \$41,456, effective September 25, 2008. Ms. Parsons will fill the position created with the promotion of Carol Mickley.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

For informational purposes, the following employee's request for unpaid leave has been approved at the Superintendent's level -

Approve unpaid leave-Lentz

Tina Lentz, Health Paraprofessional, Lower Milford Elementary School, January 22, 2009 and January 23, 2009 (1/2 day).

**REPORTS****Carbon Lehigh Intermediate Unit**

Mr. Schubert mentioned that CLIU had an award ceremony for the summer program.

**Facilities Committee**

Mr. Miracle reported on the following:

- The committee had met last week and had a discussion about a demographic study of the District
- Intermediate School construction is on schedule
- New science classroom at High School received an occupancy permit
- A tour of the Intermediate School by the Board can be arranged for any weekday afternoon.

Mr. Bergey apprised the Board that the visitors grandstand in the stadium will need replacing by September 2009. Mr. Horn of Architerra is doing a conceptual design and feasibility. Rough estimates are \$100,000 to repair the grandstand that will last 5 years, and \$350,000 for new grandstand that will last 30 years.

**Superintendent's Report**

Mr. Liberati reported on the following:

- That the Board will be meeting with Bill Brashears from Bartell & Bartell on Thursday
- 100 students enrolled in the new S.A.T. prep course
- Last Wednesday 18 teachers had mathematics training as part of professional development that will enhance mathematics performance
- Mrs. Mickley will begin as Principal of Lower Milford Elementary School on October 2, 2008 Mr. Hafner and Mr. Jordon will begin their new positions as soon as they are released by the school districts they are currently at.

**OLD BUSINESS**

Attorney Bartholomew reported that he had contacted Attorney Michael Levin subsequent to the Board's approval at the August 25, 2008 Board meeting to engage Attorney Levin to advise the Board on the Sunshine Law, the parameters of Sunshine Law exceptions, and the new Right To Know law. He said that Attorney Levin is willing to meet with the Board, and the total cost would be around \$1,000 for an evening session. It was the consensus of the Board to meet with Attorney Levin on a Monday night when there is no regular Board meeting scheduled. Dr. Stelts will determine the date after polling the Board at which time a Special Board meeting will be scheduled.

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the engagement of Attorney Michael Levin to advise the Board on the Sunshine Law and the new Right To Know law.

**VOICE VOTE: "YES" – All but Quigley and Dimmig**  
**"NO" – Quigley, Dimmig – Motion Carried**  
**ABSENT: None**

**ADJOURNMENT**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Auteri to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: None**

The meeting was adjourned at 8:38 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary

Approve  
engagement of  
Attorney  
Michael Levin to  
advise the  
Board on the  
Sunshine Law  
and the new  
Right To Know  
law

ADJOURNMENT